OC ACM Executive Committee
February 2018 Meeting Agenda and Notes

• Introductions
• Review and approve prior meeting minutes
• Treasurer's Report
• March Program Meeting Planning
• 2018 Officer Nominations
• 2018 Program Meeting Speakers
• Speaker Contingency Plans
• Tech in Motion Cross Promotion Request
• Status Reports
• Other Business

Note: Meeting notes generally appear in like this text.
Conference Call

• If you can't join us in person, you can also join via web- or tele-conference, but please email me in advance if you plan to do so. Join the call: https://www.uberconference.com/danielswhelan
Optional dial in number: 213-992-5587
PIN: 64068
Meeting Attendees

- Dan Whelan
- Michael Fahy
- Steve Steinberg
- Ali Zahraei (notes)
- Allen Takatsuka
- Lalit Patel
- Nilo Niccolai
- Shirley Tseng
- Cynthia Kirkeby
- Winsor Brown
- Don Black
- Anjana Pai
- Matija Abicic
- Karen Beatty
- Madeline Bauer
- Trae Palmer
- Jiancheng Lyu
- Mike Marin
- David Forse
- Raman Rajan
- Dana Smith
- Chase Alexander
## Motions

<table>
<thead>
<tr>
<th>Motion</th>
<th>Moved By</th>
<th>Seconded By</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approve January Executive Committee Meeting Minutes</td>
<td>Michael Fahy</td>
<td>Steve Steinberg</td>
<td>Approved</td>
</tr>
</tbody>
</table>
ACM-OC Treasurer’s Report February, 2018

• Beginning Statement Balance: $3,585.51 (Statement close 1/31/18)

• Expenses: $3.00 bank fee (2/8/18)

• Deposits of: $0.00

• Current Bank Balance(2/28/18): $3,582.51 Includes (restricted): $485.95 IBM grant
  $100.00 Student support

• Unrestricted Funds: $2,966.56
IRS Status

• Although our tax exempt status issue has been resolved, we are still waiting to receive a letter from the IRS notifying of the correction.

• The latest update is that ACM Corporate has informed us that the IRS will not issue *Determination Letters* to subordinate organizations, and as such, ACM Corporate has requested that the IRS provide them with a determination letter stating that the OC ACM Chapter subordinate organization is in good standing from a tax exempt status perspective.
March Program Meeting Planning

• New Location
March 21, 2018: Sharief Taraman, MD
The Use of AI Diagnostics in Healthcare

- Meeting promotion started February 21st
- Currently have ~70 people who have RSVPed (capped at 150 -- ~100 in reality)
- Will send additional Meetup email blasts during March highlighting the event and the new meeting location
- Annual Business Meeting will require that minutes be recorded and published
- Request approval to spend funds on signage and recognition awards

Approved to spend up to $150 on signage and recognition awards.
# 2018 Officer Nominations

<table>
<thead>
<tr>
<th>Position</th>
<th>Current Officeholder</th>
<th>Nominee(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair*</td>
<td>Daniel Whelan, Ph.D.</td>
<td>Michael Fahy</td>
</tr>
<tr>
<td>Vice Chair*</td>
<td>Michael Fahy, Ph.D.</td>
<td>Allen Takatsuka</td>
</tr>
<tr>
<td>Treasurer*</td>
<td>Steve Steinberg, Ph.D.</td>
<td>Nilo Niccolai</td>
</tr>
<tr>
<td>Secretary</td>
<td>Ali Zharaei, Ph.D.</td>
<td></td>
</tr>
<tr>
<td>Communications</td>
<td>Allen Takatsuka</td>
<td>Mike Marin</td>
</tr>
<tr>
<td>University Liaison</td>
<td>Nilo Niccolai, Ph.D.</td>
<td></td>
</tr>
<tr>
<td>Webmaster</td>
<td>Lalit Patel, Ph.D.</td>
<td>Lalit Patel</td>
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* These positions require ACM membership
## Chapter Coordinators

<table>
<thead>
<tr>
<th>Position</th>
<th>Current Officeholder</th>
<th>Nominee(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Speaker Coordinators</td>
<td>Anjana Pai Raman Rajan</td>
<td>Mike Marin</td>
</tr>
<tr>
<td>Program Facilities Coordinator</td>
<td>Mike Marin</td>
<td>N/A</td>
</tr>
<tr>
<td>Program Video Coordinators</td>
<td>Jiancheng Lyu Trae Palmer</td>
<td>Jiancheng Lyu Trae Palmer</td>
</tr>
<tr>
<td>Social Media Coordinator</td>
<td>Trae Palmer Cynthia Kirkeby</td>
<td>Trae Palmer Cynthia Kirkeby</td>
</tr>
<tr>
<td>Fundraising Coordinators</td>
<td>David Forse Matija Abicic</td>
<td>David Forse</td>
</tr>
<tr>
<td>Membership Coordinators</td>
<td>Madeline Bauer</td>
<td>Madeline Bauer</td>
</tr>
<tr>
<td>Social Event / Networking Coordinator</td>
<td>Trae Palmer</td>
<td>N/A</td>
</tr>
</tbody>
</table>
# 2018 Program Meetings

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Speaker / Topic</th>
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<tbody>
<tr>
<td>January 10, 2018</td>
<td>Sigmund Fidyke (ICANN) / One World, One Internet, Many Futures</td>
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<tr>
<td>March 21, 2018*</td>
<td>Sharief Taraman, MD / AI Diagnostics in Healthcare * Annual Business Meeting &amp; Elections</td>
</tr>
<tr>
<td>May 16, 2018</td>
<td>Tentative: Justin Dressel / Quantum Computing</td>
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<tr>
<td>July 18, 2018</td>
<td></td>
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<tr>
<td>September 19, 2018</td>
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<tr>
<td>November 7, 2018</td>
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Speaker Contingency Plans

• What should we do to be prepared for the possibility of a speaker having to make a last minute cancellation?

Options:
1. Cancel Meeting if given enough lead time and unable to secure an alternative speaker
2. Show related YouTube/Ted video and discuss topic matter
3. Use time for Networking
4. Use time for discussion on meeting topic
5. Have a hip pocket presentation just in case of a no show situation (issue is how applicable the presentation might be)
Tech in Motion Cross Promotion Request

• Tech in Motion has contacted us requesting that we cross promote each other’s events.
• Tech in Motion is a national event series sponsored by Motion Recruitment Partners. They have over 92,000 members throughout the US and Canada. Their Orange County meetup has over 6,000 members. Tech in Motion is Motion Recruitment Partners way of giving back to the tech community through education and fellowship. They host about 8 events a year and they range from networking events to more formal tech panels.
• Each month they publish a newsletter that goes out to all of their members (6,000+) in which they highlight local tech events that we think they would have interest in.
• They’d like to feature one of your events in their newsletter and all we ask in return is that you feature our March event in an email blast or newsletter going to your members.
• We have done cross promotions, but only to-date for other non-profits. Should we participate in this cross promotion activity or not?

Decision is to not take up this offer at this time
Status Reports

• Program Speakers – Raman Rajan & Anjana Pai
• Membership – Madeline Bauer
• Fundraising -- David Forse
• Program Video – Trae Palmer & Jiancheng Lyu

Membership: Half of our attendees are first time attendees; 30% of January meeting attendees have some sort of UCI affiliation

Program Video: Goal to have at least one video posted on a YouTube Channel by March 21st meeting. Steve also proposed that the restricted IBM funds could be used to purchase a wireless lavalier microphone, if need be.
Status Reports

• Program Facilities – Mike Marin
• Social Media – Trae & Cynthia
• University Liaison – Nilo Niccolai
• Webmaster
Other Business

• Shirley – The chapter could provide a letter to volunteer’s managers as an additional form of recognition if requested
• Michael – We should send an email to all of the email lists that we use to promote our meetings advertising our LinkedIn page
• Madeline – Requested that Dan provide more info about where to park at Knobbe in our email communications