

# OC ACM Committee January 2017 Meeting Agenda and Notes

- Introductions
- Review and approve prior meeting minutes
- Treasurer's Report
- January 2017 Program Meeting Post-Mortem
- 2017 Program Meeting & Venue Discussion
- 2017 Officer Elections
- Website Document Posting
- Chapter Student Awards
- Personal Initiatives
- Other Business

Note: Meeting notes generally appear in *Blue Italic text*.

# Meeting Attendees

- *Dan Whelan*
- *Michael Fahy*
- *Steve Steinberg*
- *Shirley Tseng*
- *Lalit Patel*
- *Cynthia Kirkeby*
- *Nilo Niccolai*
- *Don Black (via telephone)*

# Motions

Motion	Moved By	Seconded By	Status
Approve December 2016 Committee Meeting Minutes	Steve Steinberg	Shirley Tseng	Approved

# ACM-OC Treasurer's Report January, 2017

- December 13 Account Balance of: **\$2,359.31** (Statement close 12/13/16)
  - Expenses since last meeting: \$ 58.38
    - **(\$ 58.38)** Reimbursement to Dan Whelan (refreshments) 11/11 meeting
- Deposits of \$312.22
  - \$ 119.00 Cash Donations from January event
  - \$ 150.00 January Donation from IEEE
  - \$ 17.50 WePay Donations (8.75ea.) on 1/18 and 1/24
- Accts Payable: **(\$ 0.00)**
- Accts Receivable: \$ 4.75 (Don Black, reimbursement of erroneous charge to ACM)
- Questionable: \$ 50.00 (Unknown charge for restaurant in Fresno - **Dispute filed**)
- **Well Fargo Acct: \$2,537.43**
- Net Balance: \$2,592.18 (includes \$947.08 of remaining, restricted use IBM funds)
- Unrestricted: \$1,645.10

# January 2017 Program Meeting Post-Mortem

- Approximately 80 people attended the meeting
    - Out of 130 Meetup RSVPs
  - Plenty of positive feedback following Peter Coffee's talk
  - What did we learn?
  - What did we do well and what could we have done better?
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- *We need two computers for check-in and a dedicated treasurer to take credit card donations*
  - *We should announce our ability to take donations via credit cards and cash in our pre-meeting reminders to registrants*

# 2017 Program Meetings

Meeting Date	Speaker / Topic
January 11, 2017	Peter Coffee / Intelligent Experience
March 8, 2017	Prof. Michael Franz
May 10, 2017	Prof. Marios Papaefthmiou, UCI ICS Dean
July 12, 2017	
September 13, 2017	
November 8, 2017	

# 2017 Program Meeting Venue Update

- Steve and I had a call with Matt Bailey on January 6<sup>th</sup> to discuss arrangements for long-term use of The Cove meeting facilities.
  - The call was positive however Matt has not followed up as hoped for
  - We will meet with Matt this afternoon. I'll update the committee via email of any substantive conversation.
- Michael met with Carolyn Stephens prior to our January meeting (and I have reached out to her via email)
  - Michael informed me that Carolyn was supportive (as she has been in the past) of our chapter and our usage of The Cove's facilities.
  - There may be some way that we can help The Cove justify the usage of certain funds to help underwrite the cost of our meetings.
- We currently have The Beach conference room booked for the 2H 2017 meetings
- March Meeting is TBD as both The Beach and The Screening Room are booked for March 8<sup>th</sup>
  - Steve has offered the use of the SCCWP's conference room
  - There is a possibility that The Beach will open up
    - I suggest that we lock in the location by February 8<sup>th</sup> when we announce the March meeting and start our first round of promotion.
- The May Meeting is currently booked in The Screening Room but The Beach may open up.
- *Committee approved using an alternative location for the March meeting if The Cove isn't available prior to March 8<sup>th</sup>*
- *Irvine Ranch Water District & Knobbe are other possible locations for our meetings*

# 2017 Officer Elections

- Just a reminder that our annual business meeting and officer elections will occur at our March meeting
- Your continued support of our chapter in an officer role would be greatly appreciated.
- Please talk to me about how you would like to serve our chapter for the 2017 term.

# 2017 Chapter Officer Nominations

Position	Nominee
Chair	<b>Daniel Whelan, Ph.D.</b>
Vice Chair	<b>Michael Fahy, Ph.D.</b>
Treasurer	<b>Steve Steinberg, Ph.D.</b>
Secretary	Ali Zharaei
Programs – Lead Generation	<b>Shirley Tseng</b>
Communications	<b>Allen Takatsuka</b>
University Liaison	<b>Nilo Niccolai, Ph.D.</b>
Webmaster	<b>Lalit Patel, Ph.D.</b>

Bold font indicates an expressed willingness to continue in that role

# Website Document Posting

- We need to post various types of documents that were previously posted using Meetup Files
  - Speaker Presentations
  - Committee Meeting Minutes
  - Annual Business Meeting Minutes
  - Mission Statement
- How do we want to organize such documents on our website?
- Who can upload documents?
- Any other considerations?
  - *Lalit suggests that we archive the Meetup event announcements*
  - *Slideshare may be another way to share speaker's charts*

# OC ACM Chapter Student Awards

- *Nilo has been in contact with UCI's point-person, Prof. Veidenbaum*
- *Nilo has tried but has been unsuccessful so far contacting UCI's computer gaming department*
- *Fullerton contact is still being worked*
- *We are good to go at Chapman University*

# Personal Initiatives

- *Don -- Motion to fund up to 10 Student ACM Memberships to be awarded to the members of the winning team of the Computer Game Showcase competition [passed]*
- *Michael – Chapman is hosting a Datafest (April 21-23<sup>rd</sup>) event (hack-a-thon like event). Mentors will be needed for the event. Judges will also be needed.*

# Other Business