OC ACM Executive Committee
July 2017 Meeting Agenda and Notes

• Introductions
• Review and approve prior meeting minutes
• Treasurer's Report
• ACM Annual Report
• July Program Meeting Post Mortem
• 2017 Program Meeting Speakers
• Chapter Volunteer Follow-up
• Chapter Social Meetings
• IBM Community Grant
• Other Business

Note: Meeting notes generally appear in *Blue Italic text*. 
Meeting Attendees

- Dan Whelan
- Steve Steinberg (teleconference)
- Allen Takatsuka
- Lalit Patel
- Shirley Tseng
- Michael Fahy
## Motions

<table>
<thead>
<tr>
<th>Motion</th>
<th>Moved By</th>
<th>Seconded By</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approve June 2017 Committee Meeting Minutes</td>
<td>Allen Takatsuka</td>
<td>Lalit Patel</td>
<td>Approved</td>
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</table>
ACM-OC Treasurer’s Report July, 2017

• Beginning Balance of: $ 2,842.52 (Statement close 6/30/17)

• Expenses for 7/12 meeting: $ 185.30 ($100 room*, $85.30 expenses)

• Deposits of $ 343.87
  • Donations @ 7/12 Meeting $ 213.00
  • WePay Donations 7/14-7/18 $ 30.87
  • Student award donation $ 100.00

• Net Balance(7/25): $ 3,101.09 Includes $947.08 of restricted use IBM funds & $100 restricted student support funds.

• Unrestricted: $ 2,054.01

* Check for room fee cleared account on 6/30, reflected in statement beginning balance
ACM Annual Report

• Completed by Steve and myself, and posted July 17th.
• ACM Chapter on-line Membership updated then as well. We have approximately 500 chapter members listed with the ACM.
July Program Meeting Post Mortem

• About 135 people attended the meeting
• Thanks to UCI ICS for helping to promote the meeting. We had 16 people sign in with uci.edu domain email addresses.
• UCI ICS also video recorded Prof. Singh’s talk which is now available on YouTube and linked to from our website.
• The following changes were also made. What worked well and what didn’t?
  1. Changed the check-in form to ask about volunteering
     We have 35 attendees who during check-in indicated that they want to help as volunteers, and another 35 who indicated “maybe”.
  2. Used taller table for registration to make it easier to type while standing
  3. Tried to shorten and change up (ACM Video) the business part of the meeting
  4. Communicated our new cost structure to attendees
  5. Mentioned GameSIG and Student Awards, ask for corporate sponsors

Agreed that changes implemented in July were improvements and will be kept in place going forward. Also agreed that we no longer need to provide paper sign-in forms.
# 2017 Program Meetings

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Speaker / Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 11, 2017</td>
<td>Peter Coffee / Intelligent Experience</td>
</tr>
<tr>
<td>March 8, 2017</td>
<td>Prof. Michael Franz / Cybersecurity</td>
</tr>
<tr>
<td>May 10, 2017</td>
<td>Prof. Marios Papaefthmiou, UCI ICS Dean</td>
</tr>
<tr>
<td>July 12, 2017</td>
<td>Prof. Sameer Singh / Machine Learning</td>
</tr>
<tr>
<td>September 13, 2017</td>
<td>Gerald Holzmann, Ph.D / Space Flight Software &amp; Code Analysis</td>
</tr>
<tr>
<td>November 8, 2017</td>
<td></td>
</tr>
</tbody>
</table>
# 2018 Program Meetings

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Speaker / Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 10, 2018</td>
<td>Sigmund Fidyke / ICANN</td>
</tr>
<tr>
<td>March 14, 2018*</td>
<td>* Annual Business Meeting &amp; Elections</td>
</tr>
<tr>
<td>May 9, 2018</td>
<td></td>
</tr>
<tr>
<td>July 11, 2018</td>
<td></td>
</tr>
<tr>
<td>September 12, 2018</td>
<td></td>
</tr>
<tr>
<td>November 14, 2018</td>
<td></td>
</tr>
</tbody>
</table>
## 2017 Program Meeting Speaker Nominations

<table>
<thead>
<tr>
<th>Topic</th>
<th>Potential Speakers</th>
<th>Chapter Contact</th>
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</thead>
</table>
| Distributed Ledger / BlockChain | • Apache HyperLedger Project -- Brian Behlendorf  
• Jerry Cuomo (IBM)  
• Rees Morgan (Qubechain) | Dan             |
| Quantum Computing            | IBM  
UCSB  
Caltech – [Thomas Vidick](#)  
Caltech -- Fernando Brandão  
Chapman – Justin Dressell |                |
| Machine / Deep Learning      | UCI Faculty – Amina Anandkumar  
UCI – [Sameer Singh](#)  
Caltech -- Yisong Yue (Sports) |               |
| Software for Space Flight    | [Gerard Holzmann (JPL)](#)                                                      |                |
Chapter Volunteer Follow-Up

• I sent a personalized email to each of the 70 June meeting attendees who indicated “Yes” or “Maybe” with respect to volunteering.
  • 15 of those replied to my email mostly indicating additional interest
  • Specific interest in assisting with Membership, PR, Corporate Sponsorship and establishing a Business of Technology track
• ExComm feedback suggested that we follow up with emails indicating specific needs and host some sort of event to engage new volunteers
• What are our needs and how should we best engage with these potential volunteers?

*Dan will follow-up with email requesting interest in the roles described on the next chart and whether a potential August 9th meeting works for them.*
## Current Chapter Volunteer Needs

<table>
<thead>
<tr>
<th>Role</th>
<th>Description</th>
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<tbody>
<tr>
<td>Program Speaker Coordinator</td>
<td>Recruit speakers for specific program meetings; coordinate the chapter’s interaction with the speaker; introduce speaker at the program meeting</td>
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<tr>
<td>Program Hospitality Coordinator</td>
<td>Purchase food for program meetings; deliver food to meeting; set-up and tear-down at meeting</td>
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<tr>
<td>Program Facilities Coordinator</td>
<td>Coordinate usage of meeting facilities (currently with UCI Applied Innovation) including maintaining reservations for future events</td>
</tr>
<tr>
<td>Program Video Coordinator</td>
<td>Record video at program meetings; edit and post video on YouTube</td>
</tr>
<tr>
<td>Program Chair</td>
<td>Oversee all program related functions</td>
</tr>
<tr>
<td>Social Media Coordinator</td>
<td>Coordinate the chapter’s social media usage across Meetup.com, LinkedIn and YouTube</td>
</tr>
<tr>
<td>Fundraising – Meeting Donations</td>
<td>Solicit donations from meeting attendees</td>
</tr>
<tr>
<td>Fundraising – Corporate Sponsorship</td>
<td>Solicit donations / grants from local corporations</td>
</tr>
<tr>
<td>Membership Coordinator</td>
<td>Recruit new members; maintain membership database; update Meetup attendance and update ACM Chapter membership</td>
</tr>
<tr>
<td>Social Event / Networking Coordinator</td>
<td>Run occasional non-technical events at local restaurants/bars (no-host)</td>
</tr>
</tbody>
</table>
• Michael informed us about the ASA’s social networking events which are no-host events at local restaurants or bars, e.g. JT Schmid’s Restaurant and Brewery at The District in Tustin

• There was general interest in having some similar events

• We’ll need someone to coordinate it – added a role to the list of roles that we’ll be sharing with our potential new volunteers

• Dan thought that we should be able to use some IBM funds to pay for appetizers as long as these aren’t regular events; drinks would be on a “no-host” basis
IBM Community Grant

• I’m eligible to request a $2000 IBM Community Grant this year.

• IBM funds cannot be used for:
  • Athletic or recreational activities (camping, sports, etc.)
  • Capital improvements (land purchase, building construction, major building modifications, etc.)
  • Operating expenses (salaries, office supplies, utility bills, etc.)
  • Projects, such as trips or scholarships, that benefit individuals
  • Third-party donations
  • Recurring events or services
  • Auctions, raffles, or fundraising initiatives (e.g. walk-a-thons)

• What would best benefit the Chapter?
  • Video production equipment?
  • One-off events, such as Hackathon, or Weekend of Code, technical training
Other Business

• Peter Coffee Video (John Goodman requested that it be posted)

  Current status is that all of past our meeting videos that UCI Applied Innovations recorded were recorded using a MediaSite system that UCI Applied Innovations no longer has a license to. These videos can be viewed using a proprietary viewer, but for the time being, there is no easy way to get them into an YouTube acceptable format.