

# OC ACM Executive Committee

## September 2017 Meeting Agenda and Notes

- Introductions
- Review and approve prior meeting minutes
- Treasurer's Report
- September Program Meeting Post Mortem
- 2017 Program Meeting Speakers
- Status Reports
- Executive Committee Shared Documents
- Other Business

Note: Meeting notes generally appear in *Blue Italic text*.

# Meeting Attendees

- *Dan Whelan*
- *Michael Fahy*
- *Steve Steinberg*
- ~~*Ali Zahraei*~~
- *Allen Takatsuka*
- *Lalit Patel*
- *Nilo Niccolai*
- *Shirley Tseng*
- ~~*Cynthia Kirkeby*~~
- ~~*Winsor Brown*~~
- ~~*Harry Layman*~~
- ~~*Anjana Pai*~~
- ~~*Matija Abicic*~~
- ~~*Karen Beatty*~~
- *Madeline Bauer*
- *Trae Palmer*
- *Jiancheng Lyu*
- ~~*Mike Marin*~~
- *David Forse*
- *Raman Rajan*
- ~~*Dana Smith*~~

# Motions

Motion	Moved By	Seconded By	Status
Approve Steve Steinberg to acquire a USPS Postal Box for the Chapter	Dan Whelan	Allen Takatsuka	Approved

*Meeting minutes for the August 2017 meeting have not yet been posted.*

# ACM-OC Treasurer's Report September, 2017

- Beginning Balance of: **\$ 2,901.09** (Statement close 8/31/17) [includes \$200 room rental fee]
  - Expenses:
    - \$ 374.39 (video equipment - 2016 IBM funds)
    - 86.74 (recruitment event refreshments - 2016 IBM funds)
    - 98.92 (Sept meeting refreshments & supplies)
    - \$ 560.05**
  - Deposits of
    - \$ 626.00 (September donations \$176 donated + \$450 IEEE)
    - 87.50 (Square reader deposits)
    - 22.12 (WePay/Meetup donations)
    - \$ 735.62**
- Current Balance (9/26): **\$ 3,076.66** Includes \$485.95 of restricted use IBM funds & \$100 restricted student support funds.
- Unrestricted Balance: **\$ 2,490.71**

# Other Finance Related Business

- P.O. Box Update
- IRS 503(c)(1) Status
- 2017 IBM Community Grant Update

*Steve informed the committee that a USPS postal box would cost around \$90 per year. He also mentioned that the USPS had recently initiated a service in Irvine where residents can be notified by email of USPS mail deliveries and he is hopeful that service will apply to postal boxes.*

*Steve continues to be in contact with ACM (corporate) about our non-profit status and we are awaiting notification from the IRS that the issue has been resolved. Steve will escalate within the ACM as-needed as this issue is impacting the chapter's ability to do business.*

*IBM revoked the \$2000 Community Grant that Dan applied for and was awarded due to the revocation of our non-profit status. Dan can reapply for a 2018 grant in the March timeframe.*

# September Program Meeting Post Mortem

- Approximately 80 people checked-in at the September 13<sup>th</sup> program meeting with Gerard Holzmann.
- Gerard's presentation was both well delivered and received.
- Trae and Jiancheng set up and video recorded this meeting.
- Donations were higher than for recent meetings, possibly due to the change in flow and signage, and of course, staffing of the table.
  - Thank you David for handling the Square device and helping attendees with their credit card donations.
- We received suggested program meeting topics from 22 attendees and 4 attendees identified themselves as subject matter experts willing to speak at one of our meetings.
  - These check-in surveys are proving very useful. I've already committed the November survey for identifying possible corporate sponsors.
- Are there any other learnings from this meeting?
  - *We could use more computers to streamline the check-in process and we could also let people know that they can check-in on their phones.*
  - *With respect to fund raising, we should encourage members to utilize employer matching grant donations*

# 2017 Program Meetings

Meeting Date	Speaker / Topic
January 11, 2017	Peter Coffee / Intelligent Experience
March 8, 2017	Prof. Michael Franz / Cybersecurity
May 10, 2017	Prof. Marios Papaefthmiou, UCI ICS Dean
July 12, 2017	Prof. Sameer Singh / Machine Learning
September 13, 2017	Gerald Holzmann, Ph.D / Space Flight Software & Code Analysis
November 8, 2017	Panel Discussion / Experiences Implementing DevOps

# November 8, 2017: Panel Discussion *Experiences Implementing DevOps*



Sanjay Maru  
St. Joseph Health



Steve Mason  
IBM Corporation



Marc Tamsky  
Veritone, Inc.



# 2018 Program Meetings

Meeting Date	Speaker / Topic
January 10, 2018	Sigmund Fidyke (ICANN) / One World, One Internet, Many Futures
March 14, 2018*	* Annual Business Meeting & Elections
May 9, 2018	
July 11, 2018	
September 12, 2018	
November 14, 2018	

# Status Reports

- Program Speakers – Raman Rajan

- Brief discussion following the September program meeting between Raman, Anjana and Dan
- Need to identify and get executive committee concurrence on program meeting topics
- Current list of topics includes:
  - Distributed Ledger / Blockchain
  - Quantum Computing
  - Deep Learning
  - Gaming & Education
  - Internet of Things

- Raman has proposed having a meeting on *Healthcare Analytics*

- Members offered to speak on:

- JavaScript/Go/Elixir
- Android Security, Analysis & Testing
- Optimization Algorithms
- Fagan Inspection; Incremental Commitment Spiral Model; Systems Modeling Language (SysML)

*We agreed that a meeting on Healthcare Analytics would be of interest to our members and asked the Program Speaker Coordinators to review the proposed topics for additional topics for the committee to approve for future meetings.*

# Other Member Topics of Interest:

- Career experiences
- Data
- Computer Vision, Machine Learning, Signal Processing
- Open Source Software
- Security, Performance
- AI ML
- Machine Learning / Code Structure
- Software developing
- AI and data professional opportunities
- Data Analysis
- Testing software
- Getting started tutorials, resources, etc
- Scalable Design Patterns
- AI safety
- Algorithms
- Saw quality
- Simulations
- At-scale computing, HPC, huge file systems, code quality
- Self organizing networks, network slicing and virtualization
- Additive Manufacturing, biomedical, etc...
- InfoSec/OpsSec

# Status Reports

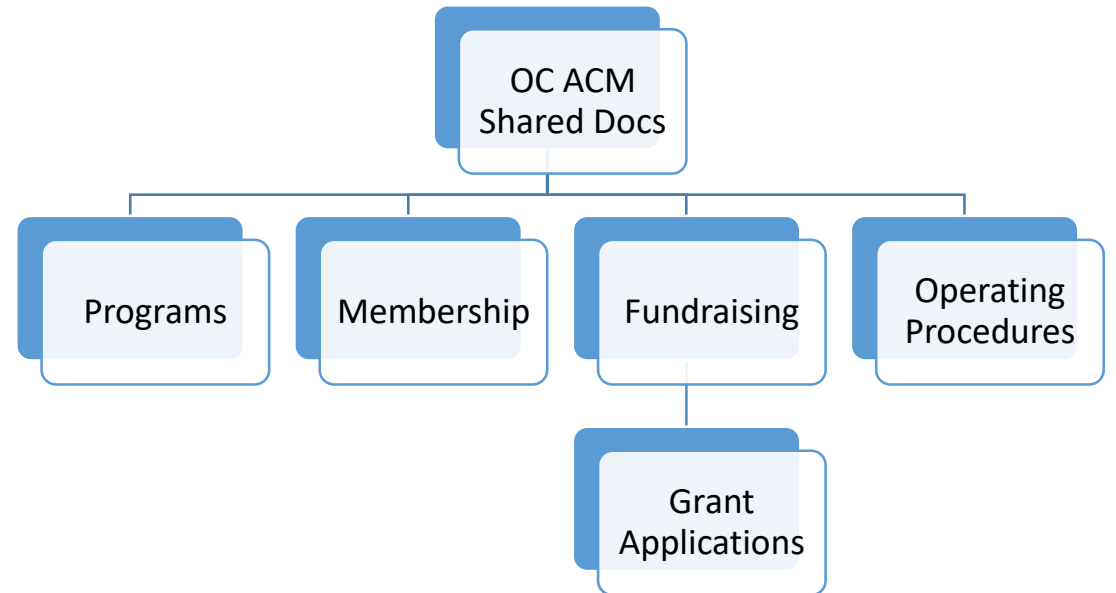
- Membership – Madeline Bauer
  - Prior to the 9-13-2017 meeting there were 571 active “members”
  - 76 people attended the 9-13-2017 meeting, of which 37 were known members and 39 were new, first-time attendees
- Fundraising -- David Forse
  - August 28<sup>th</sup> conference call with David Forse, Matija Abicic and Dan Whelan to discuss corporate fundraising
  - Discussed changing sponsorship levels to \$2000 for Annual Sponsor and \$750 for Event Sponsor
  - Discussed implementing an opt-out annual renewal for sponsorships
  - Discussed additional collateral needs including a document describing the chapter’s program meeting history
  - Intend to survey November meeting attendees with respect to corporate sponsorship opportunities
- Program Video – Trae Palmer & Jiancheng Lyu
  - The video production team configured and became acquainted with the new camcorrderr, and modes of transfer and sharing of video files for subsequent editing.
  - Currently in post-production of our first recorded ACM presentation, working with A/V syncing, as well as the best way to present both a speaker and his/her slides to a viewer.
  - We plan to have the editing finished within the next few weeks
  - Going forward, we expect a slightly shorter turnaround time

# Status Reports

- Program Facilities – Mike Marin
  - Reserved conference room for March 14, 2018 meeting
  - Requested setting up a shared spreadsheet that Mike can use to update conference room reservation status
- Social Media – Trae & Cynthia
  - How is YouTube Channel and LinkedIn Group setup dependent upon Google for Non-Profits registration?
    - *Did not discuss Social Media at this meeting.*
- University Liaison – Nilo Niccolai
  - 2018 Student Awards
    - *Nilo plans to start contacting University faculty in about a month.*
- Webmaster
  - Discuss automating “Contact Us” form routing, requires high-level classification, e.g. membership, meeting topics/speakers, donations
    - *Lalit will implement form email routing after we provide specifics on what we would like implemented.*

# Executive Committee Shared Documents

- Dan has created a provisional Google Drive folder taxonomy, which is pretty flat right now.
- Would like to transfer this to a *chapter owned* Google Drive ASAP.



# Other Business

- *No other business*