

# OC ACM Committee December 2016 Meeting Agenda and Notes

- Introductions
- Review and approve prior meeting minutes
- Treasurer's Report
- November 2016 Program Meeting Post-Mortem
- 2017 Program Meeting & Venue Discussion
- 2017 Officer Elections
- Chapter Student Awards
- Personal Initiatives
- Other Business

Note: Meeting notes generally appear in *Blue Italic text*.

# Meeting Attendees

- *Dan Whelan*
- *Don Black*
- *Allen Takatsuka*
- *Steve Steinberg*
- *Lalit Patel*
- *Ali Zahraei*

# Motions

Motion	Moved By	Seconded By	Status
Approve October 2016 Committee Meeting Minutes	Steve Steinberg	Lalit Patel	Approved

# ACM-OC Treasurer's Report December, 2016

- December 13 Account Balance of: **\$2,359.31** (Statement close 12/13/16)
  - Expenses since last meeting: \$ 190.08
    - (\$ 52.92) Square Inc. for purchase of credit card reader (10/31)
    - (\$ 137.16) Reimbursement to Dan Whelan (refreshments) (11/14)
  - Deposits of \$312.22
    - \$ 135.00 Cash Donations from Nov. event
    - \$ 9.72 Credit Card Donation from Nov. event (\$10 - Square fee of \$0.28)
    - \$ 150.00 Nov Donation from IEEE
    - \$ 17.50 Don Black - WePay deposits of \$8.75ea on 11/14 and 11/15
  - Accts Payable: (\$ 0.00)
  - Accts Receivable: \$ 0.00
  - Net Balance: **\$2,359.31** (includes \$1000 of restricted use funds from IBM)
  - *Discussed how to keep record of expenses out of \$1000 IBM gift. Also it was discussed that administrative fees cannot be charged against IBM gift.*
  - *Paypal account option was also explained and possibility for people to pay with it.*

# 2016 Program Meetings

Meeting Date	Speaker / Topic
January 13, 2016	Mark Bachman / IoT
March 9, 2016	Curd Zechmeister (Amazon) / Cloud Computing
May 11, 2016	Erick Wolf / 3D Printing
July 13, 2016	Jackie Morie / Virtual Reality
September 14, 2016	John King / Intellectual Property
November 9, 2016	Brian Wallace (Cylance) / Cyber-security

# November 2016 Program Meeting Post-Mortem

- Approximately 70 people attended the November Meeting
- This was our first meeting in The Screening Room and Overflow Area
- What did we learn?

*Operationally, we should think about overflow area. Almost 50 people in the screen room, and about 50 out of the room. Problems with overflow area: 1) People felt they are out of meeting, 2) Time lag of audio in speaker*

*Suggested Solution: need to talk tech personels at Cove*

- What did we do well and what could we have done better?
- *There was another IEEE meeting at the same time, people were confused. ACM's meeting should be organized for such situations.*
- *There was a survey that asked if audience would not come if they have to pay? Result: no objection to pay, also no objection to pay for parking.*
- *It was suggested we should make sure to have meeting in the larger room. Generally, we need a venue with 100-120 capacity.*
- *We have screen room for January meeting (it was changed to use The Beach Conference Room once again for January meeting), for March meeting we have to evaluate another options.*
- *ACM should discuss with some general managers of other local facilities (other options: Broadcom, Google, ..), or any company with cafeteria (for 100 people), might be another option, if parking is not an issue.*
- *We will make a list of potential venues*

# 2017 Program Meetings

Meeting Date	Speaker / Topic
January 11, 2017	Peter Coffee / Intelligent Experience
March 8, 2017	Prof. Michael Franz
May 10, 2017	Prof. Marios Papaefthmiou, UCI ICS Dean TENTATIVE
July 12, 2017	
September 13, 2017	
November 8, 2017	

# 2017 Program Meeting Venue Discussion

- We've run into some logistical issues with UCI Applied Innovation
- They have booked conference rooms for some of our 2017 meeting dates without notifying us or giving us an option on those dates.
  - I should have done a better job coordinating with UCI Applied Innovation
- January Meeting will be in The Screening Room
- March Meeting is TBD as both The Beach and The Screening Room are booked for March 8<sup>th</sup>
- I've tried making contact with Google OC regarding their conference room but no progress to report.
- Does anyone have connections at Google or on campus at UCI?
- November meeting attendees were polled and didn't raise an objection to paying for parking.

# January 11, 2017 Program Meeting

- Peter Coffee will be our speaker, and we will again be using The Screening Room and if need be, the overflow area.
- The first wave of event promotion started this week. Second wave will start around January 4<sup>th</sup>.
- Currently have 40+ people registered for the event.
- Event capacity currently capped at 140 people (100 in reality)
- What special actions should we undertake to promote this event?
- *Other than usual ways (through ACM, local companies, speakers, IEEE, UCI innovation calendar, ... etc): for January meeting we go with routine until OC-ACM can offer a larger venue, on March we might get space on UCI-campus.*
- *Also promotional email from meet-up was discussed. It was also discussed that some people left the overflow areas.*

# 2017 Officer Elections

- Just a reminder that our annual business meeting and officer elections will occur at our March meeting
- *It was encouraged to find other people to be added on the board*
- *We should establish a procedure, including nomination procedure. volunteer must be a 1)member of ACM, 2) nomination should be evaluated by committee*
- Your continued support of our chapter in an officer role would be greatly appreciated.
- Please talk to me about how you would like to serve our chapter for the 2017 term.

# OC ACM Chapter Student Awards

- Nilo has made contact with Prof. Michael Shafae at Cal State Fullerton whom was receptive to our award. Nilo will have a follow-up call to discuss departmental feedback.
- Nilo has not yet made contact with UCI Computer Science and Informatics department chairs.
- *It was discussed that chair of each department (Computer Science and Engineering) will make final decision.*
- *It was explained UCI-ICS has 3 divisions, two of them are directly related to the award.*
- *Chapman is still on the list*

# Personal Initiatives

- How to take ACM surveys was discussed.
- Steve explained another conference room option with about 120 capacity (in the neighborhood).
- Allen won't be present for ACM January meeting to bring tablet. Lalit will cover the registration.

# Other Business