

# OC ACM Executive Committee

## October 2017 Meeting Agenda and Notes

- Introductions
- Review and approve prior meeting minutes
- Treasurer's Report
- November Program Meeting Planning
- 2018 Program Meeting Speakers
- Status Reports
- Executive Committee Shared Documents
- Other Business

Note: Meeting notes generally appear in *Blue Italic text*.

# Meeting Attendees

- ~~• Dan Whelan~~
- Michael Fahy
- Steve Steinberg
- Ali Zahraei (notes)
- Allen Takatsuka
- Lalit Patel
- Nilo Niccolai
- Shirley Tseng
- ~~• Cynthia Kirkeby~~
- ~~• Winsor Brown~~
- ~~• Anjana Pai~~
- ~~• Matija Abicic~~
- Karen Beatty
- Madeline Bauer
- ~~• Trae Palmer~~
- ~~• Jiancheng Lyu~~
- ~~• Mike Marin~~
- David Forse
- ~~• Raman Rajan~~
- ~~• Dana Smith~~

# Motions

Motion	Moved By	Seconded By	Status
Approve September Executive Committee Meeting Minutes			
Tabled due to minutes not being posted			



# P.O. Box rental (thru October 31, 2018)

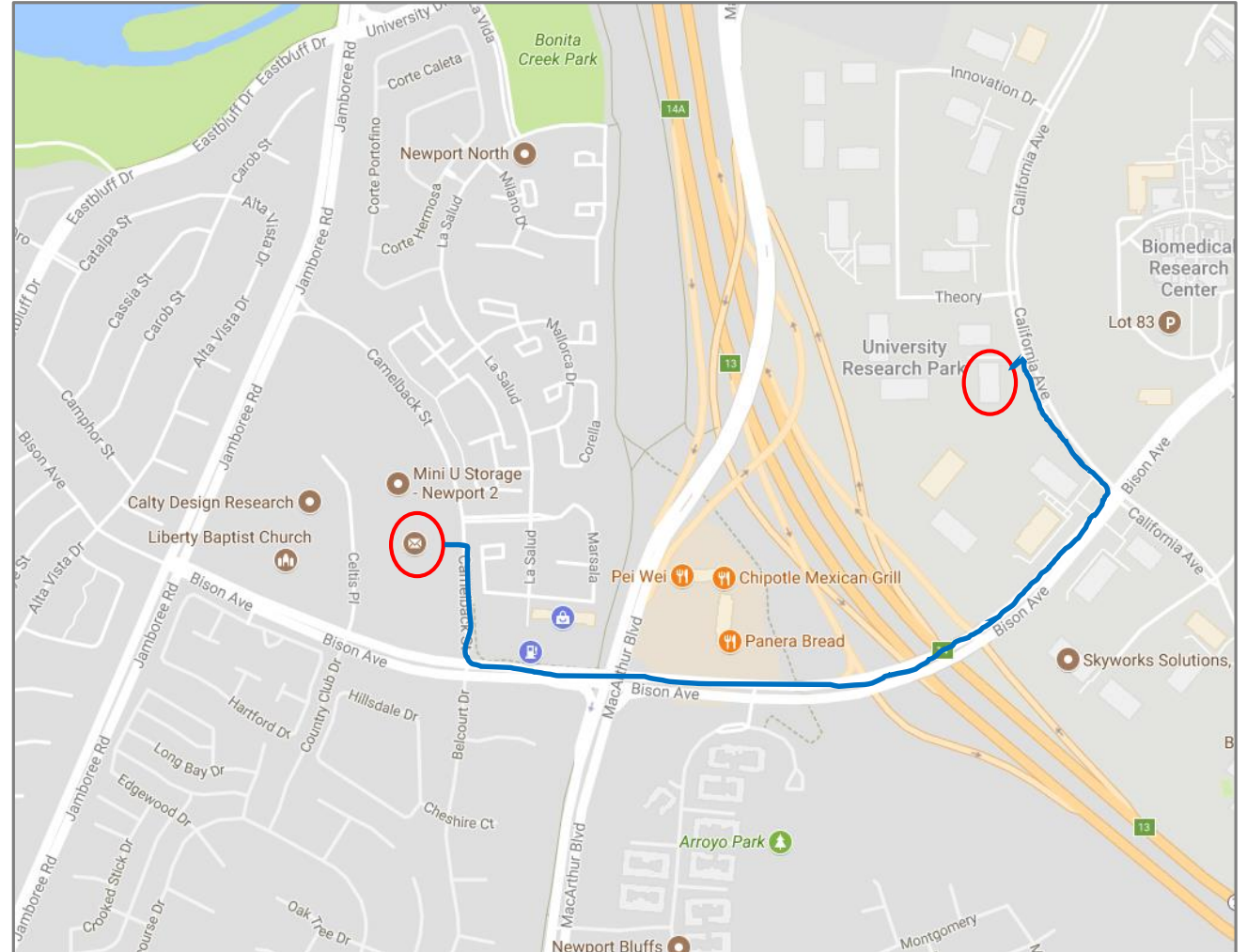
Chapter mailing address:

**ACM-OC**  
**P.O. Box 7733**  
**Newport Beach, CA 92658**

Physical Location (~1 mile):

1133 Camelback St,  
Newport Beach, CA 92658

(Dan and Steve have keys)



# IRS

- National ACM has provided the IRS with necessary info on Oct 8.
- Should be resolved by early November

# November Program Meeting Planning

- As of 10/24/2017, we had 71 people who had RSVPed for the November 8<sup>th</sup> meeting.
- Michael Fahy and Dan Whelan recently met with the three speakers on our panel.
- Notes from the last meeting:
  - We could use more computers to streamline the check-in process and we could also let people know that they can check-in on their phones.
  - With respect to fund raising, we should encourage members to utilize employer matching grant donations (and we can ask about this on the form, but may defer until our IRS status is corrected)
- Who can volunteer to assist with meeting setup, registration, etc. starting at 6 PM on November 8th?

# Volunteers

- Nilo + laptop
- Madeline
- Ali
- Allen
- Karen
- Lilo
- Steven

# November 8, 2017: Panel Discussion *Experiences Implementing DevOps*



Sanjay Maru  
St. Joseph Health



Steve Mason  
IBM Corporation



Marc Tamsky  
Veritone, Inc.

# 2018 Program Meetings

Meeting Date	Speaker / Topic
January 10, 2018	Sigmund Fidyke (ICANN) / One World, One Internet, Many Futures
March 14, 2018*	* Annual Business Meeting & Elections
May 9, 2018	
July 11, 2018	
September 12, 2018	
November 14, 2018	

# Status Reports

- Program Speakers – Raman Rajan & Anjana Pai (not present)
- Membership – Madeline Bauer
  - ACM email vs personal email
- Fundraising -- David Forse
  - Patreon fundraising platform
- Program Video – Trae Palmer & Jiancheng Lyu (not present)

# Message from Trae

I've made quite a bit of progress on the video in the meantime and have worked out how to present the speaker synced with UCI-provided audio, slides with animations and video, and the respective highlighted portions on the slides (when the speaker uses the pointer).

The only minor problem that I'm running into is that OpenShot seems to crash frequently when editing or previewing segments. As of now, this only appears to be a minor issue that merely slows things down a bit for me, and we should still be able to use OpenShot for editing.

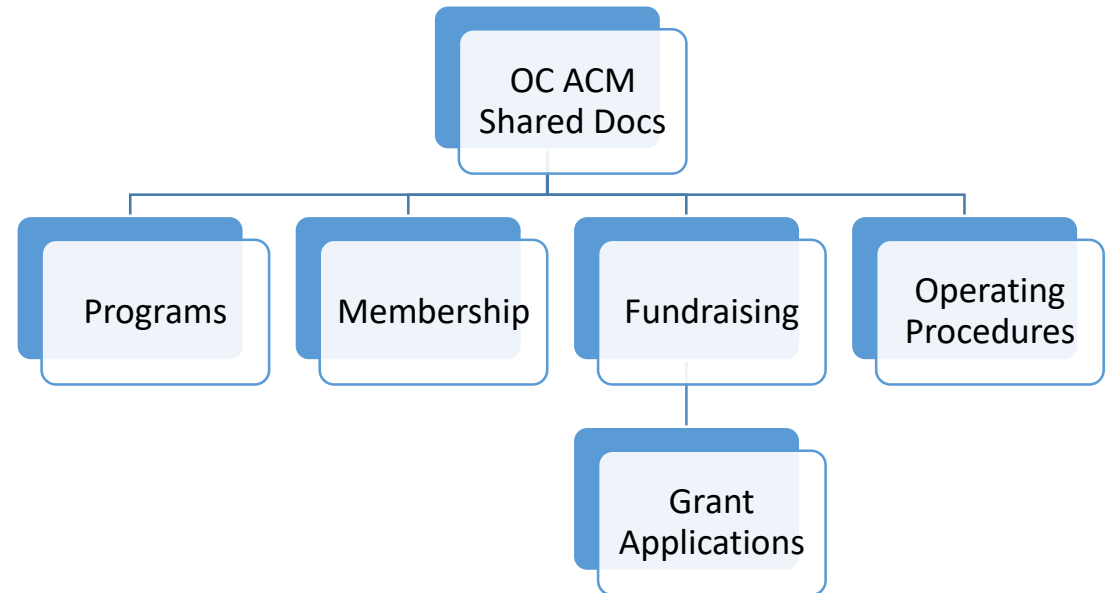
Once I have a draft, I'll run it by my colleague Jiangchen for first-pass editing. After that point, we could simply upload it to Google Drive with a shareable link for everyone's review. An alternative would be to upload it to YouTube as an unlisted video, which would similarly necessitate having the direct link to the video in order to be able to view it. Changes to things like layout are usually pretty easy to make in OpenShot, so we'd welcome any and all feedback to help us prepare the final version.

# Status Reports

- Program Facilities – Mike Marin
- Social Media – Trae & Cynthia
- University Liaison – Nilo Niccolai
  - *Has been in contact with UCI*
  - *Has called CSUF but not heard back*
- Webmaster
  - Last month we discussed automating “Contact Us” form routing, requires high-level classification, e.g. membership, meeting topics/speakers, donations
    - *Lalit offered to implement form email routing after we provide specifics on what we would like implemented.*
      - *Will send email to Membership Chair (Madeline) or appropriate person*
    - *Dan needs to provide Lalit with the requested info*

# Executive Committee Shared Documents

- Dan has created a provisional Google Drive folder taxonomy, which is pretty flat right now.
- Would like to transfer this to a *chapter owned* Google Drive ASAP.
- As of now, everyone has read access to these folders



# Other Business

*Move the November meeting to November 29<sup>th</sup>, the 5<sup>th</sup> Wednesday  
Because the 4<sup>th</sup> Wednesday is the day before Thanksgiving*